

BIOL 331 Team Contract Winter 2019

Team name: _____

Team Members:

1) _____

2) _____

3) _____

4) _____

5) _____

6) _____

Learning goals of the team

The shared learning goals of the team are:

Team strengths

In the space below, write down one strength or skill each teammate brings to the team and how each person will use this strength to help the team reach its goals. Use your personal reflection worksheets to come up with the list.

Team procedures

Preferred method of **communication** (e.g., e-mail, cell phone, face-to-face, etc.):

Decision-making policy (by consensus? by majority vote?):

How and when will you give constructive feedback to one another:

Preferred strategies for dealing with disagreements and managing conflict:

Team participation

Strategies for encouraging ideas and participation from all team members:

Strategies for keeping on task:

Strategies for ensuring that the team is meeting its learning goals:

Strategies to actively support the learning and development of all team members:

Preferences for leadership (informal, formal, individual, shared):

Team norms and expectations

In this course, members of each team are expected to agree to the following norms:

- Arrive on time, and come prepared to participate in all team activities
- Be supportive and respectful of the efforts, initiatives and learning of others
- Provide opportunity for equal participation

As a team, the norms we set to ensure a positive learning experience for all teammates are:

Consequences for failing to follow team procedures, norms and expectations

Describe as a group how you will handle infractions to any of the obligations of this team contract.

Describe what your team will do if the infractions continue.

- a) *All team members participated in formulating the standards, roles, and procedures as stated in this contract.*
- b) *We understand that we are obligated to abide by these terms and conditions.*

- 1) _____ date _____
- 2) _____ date _____
- 3) _____ date _____
- 4) _____ date _____
- 5) _____ date _____
- 6) _____ date _____